



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**

REGION 4

ATLANTA FEDERAL CENTER  
61 FORSYTH STREET  
ATLANTA, GEORGIA 30303-8960

October 1, 2009

4WD-SEIMB

Bill Munro  
Atlanta Fulton County Public Library  
Ponce de Leon Branch  
980 Ponce de Leon Avenue, NE  
Atlanta, Georgia 30306

SUBJ: Administrative Record Update for the Virginia Carolina Chemical (VCC) – Atlanta Removal Site, DeKalb County, Georgia.

Dear Mr. Munro:

We very much appreciate your assistance in preparing the above mentioned update as soon as possible, as there may be public inquiries in regards to this Administrative Record. I have tried to make the instructions as simple as possible. Please proceed with the following instructions.

**INSTRUCTIONS:**

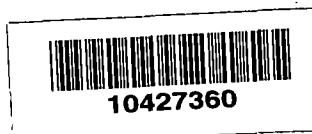
**1. INDEX**

Please remove from Volume 1 the Title Page, Table of Contents and first three Index sections and replace with the contents of Packet One.

**2. ADDING DOCUMENTS**

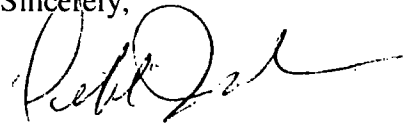
Please insert the contents of Packet Two directly after the last blue sheet of section 2.10 in Volume 1.

To ensure receipt of the Administrative Record, I would appreciate your completion of the attached Document Transmittal Acknowledgment form. Please return this form in the enclosed self-addressed, stamped envelope.



Again, I would like to thank you for your cooperation with the U.S. EPA in serving as a Field Repository. If you have any questions or comments, please contact me at (404)562-8862.

Sincerely,

A handwritten signature in black ink, appearing to read "Debbie Jourdan", with a large, stylized initial "D" and a long horizontal flourish extending to the right.

Debbie Jourdan  
Administrative Record Coordinator

Enclosures